



PROVIDED BY AMP SMART BUSINESS

PAYMENT & BILLING AT SMALL TOWN COUNSELING

FOR COUNSELING SERVICES FOR YOU OR YOUR CHILD

*Small Town Counseling partners with AMP Smart Business for all medical/mental health billing services and inquiries. If you are a current client, please contact AMP Smart Business for any billing needs.

1

Private Pay

We charge the card on file for all services.

2

Private Pay + Superbills

We charge the card on file for all services and provide you with monthly Superbills. Superbills are provided once per month by the 15th of the following month (i.e. April superbills will be provided by May 15th).

You are then responsible for contacting your insurance to inquire about reimbursement.

3

Bill Your Insurance

If we are an in-network provider with your insurance, we will bill your insurance for services.

*It is important you contact your insurance to confirm eligibility for coverage and inquire about co-pays and deductibles, as you are responsible for any nonpayment by your insurance.

*A valid debit/credit or HSA/FSA card is securely placed on file for all billing options.

You are responsible for contacting your insurance to confirm eligibility. You are responsible for all co-pays, deductibles, late cancel & missed appointment fees, and nonpayment by insurance.

